

Trustees of the Trust Funds
Brookfield, NH

July 11th, 2013 Meeting

Present: Richard Nordin, Tom Giguere, Tom Lavender

1. The meeting was called to order at 6:33 PM.
2. Public Comment: None
3. Minutes: Tom G. moved to approve the April 10th, 2013 minutes as written, Tom L. seconded and the motion passed.
4. Mail: Charter Trust Company survey. Tom L. will complete and forward back to company.
5. Old Business:

A. Tom G. called the Charitable Trust unit at the state to confirm they had received our letter changing to Prudent Investor policy. The office could not find the letter, so Rich will forward another copy along with our latest Investment Policy as coordinated with Charter Trust Company.

B. Scholastic Recognition Award. Benjamin French was this year's winner. Tom L. presented him with his \$1500 award and will have Benjamin's name added to the plaque hanging in the Town House.

6. New Business:

A. Donations to Scholastic Recognition Award. In the obituary for former Trustee Christopher Pinkham, the family requested donations to the Scholastic Award in lieu of flowers. Donations were received from the following:

Margaret and Edmund Ingalls
Martha Pike
Pamela and Frank Frazier
Raymond and Nancy Decesare
Russell Meade
Robert and Muriel Loose
Suzanne Conway
Earlene Leonard
W.E. Gene Hays

Tom G. wrote thank you letters to the donors, forwarded a list of donors to Mrs. Pinkham, and deposited the checks with Charter.

B. Asset Allocation for Cemetery and Common Funds accounts. Rich gave a summary of the bond market during the past 4 months which has been extremely unusual. The involvement of the Federal Reserve has distorted markets causing equities and bonds to rise and fall together as opposed to historical trends. A signal from the Federal Reserve that Quantitative Easing may begin tapering off soon caused

bonds to decrease sharply. Most of our Cemetery and Common Funds are in bonds and show a combined decrease of approximately \$2000 for the year so far. After a long discussion concerning the best move from this point, the Trustees decided to ask Charter Trust Company for their opinion on selling our bond ETFs and buying individual bonds instead. Individual bonds held to maturity will not decrease in value when interest rates rise; bond mutual funds or ETFs will. Rich will contact Charter.

C. Asset Allocation for Capital Reserve Funds. Rich contacted the Selectmen to determine how much they expected to withdraw in any year meaning the remainder could be invested longer term. Based on these conversations, the following allocation was determined: 100K in bond ladder, 75K in one-year CDs, and the remainder in cash. The bond ladder should lean towards shorter term bonds maturing from 2015-2020. Rich will contact Charter for their opinion and to implement.

7. Other Business: None.

8. Next Meeting. 6:30 PM, Oct 10th, 2013.

The meeting was concluded at 7:31 PM.

Minutes approved _____.

Respectfully submitted: _____
Thomas Giguere